

Dear [Coworker's Name],

I was heartbroken to hear about your recent loss. Please accept my deepest condolences during this difficult time. Words cannot express the sorrow I feel for you and your family.

If there is anything I can do to support you, whether it's helping with work or just being there to listen, please don't hesitate to reach out.

Remember that you are not alone; we are all here for you.

With heartfelt sympathy,

[Your Name]

[Your Position]

[Your Contact Information]