

# Complaint Acknowledgment

Dear [Customer's Name],

Thank you for reaching out to us regarding your recent experience with our after-sales service. We acknowledge the receipt of your complaint submitted on [Date of Complaint]. We sincerely apologize for any inconvenience this has caused you.

Your feedback is important to us, and we are currently reviewing the details of your complaint. A member of our team will be in touch with you shortly to discuss the issue and work towards a satisfactory resolution.

Thank you for your patience and understanding.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]