

# Employee Recognition for Mentorship

Dear [Employee's Name],

I am writing to express our heartfelt appreciation for the invaluable mentorship and guidance you have provided to your colleagues, especially [specific team members or departments]. Your ability to foster growth and confidence within our team has not gone unnoticed.

Your commitment to sharing your knowledge and helping others navigate their challenges has significantly contributed to our team's success. The way you dedicate your time and energy to mentoring others truly exemplifies the values we uphold at [Company Name].

Thank you once again for being such a positive influence and for your unwavering support. We are fortunate to have you as a part of our team.

Warm regards,

[Your Name]

[Your Position]

[Company Name]