Dear [Family's Last Name] Family,

I am deeply saddened to hear about the passing of [Deceased's Name]. Please accept my heartfelt condolences during this difficult time.

[Deceased's Name] was such a remarkable person, and I will always treasure the memories we shared. I remember [insert a cherished memory or story about the deceased], which perfectly encapsulates their kind spirit and joyful nature.

If there is anything I can do to support you during this time, please do not hesitate to reach out. My thoughts and prayers are with you and your family.

With deepest sympathy,

[Your Name]
[Your Contact Information]