

Condolence Letter

Dear [Recipient's Name],

I was heartbroken to hear of the passing of [Deceased's Name]. Please accept my deepest condolences during this difficult time.

[Deceased's Name] was a remarkable person who touched the lives of many. I will always remember [his/her/their] [share a specific memory or quality].

During such a challenging time, please know that you are in my thoughts and prayers. I am here for you should you need anything or just someone to talk to.

With heartfelt sympathy,

[Your Name]

[Your Contact Information]