

# Letter of Recognition for Charitable Giving

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Your Organization's Name], I would like to extend our heartfelt gratitude for your generous support. Your recent donation of [insert donation amount or description of contribution] is greatly appreciated and will significantly impact our mission to [describe the mission or purpose of your organization].

Your commitment to [specific cause or project] demonstrates a profound dedication to making a difference in our community. Thanks to your generosity, we can continue to [describe the benefits or outcomes made possible by the donation].

We are proud to count you among our valued supporters, and we look forward to updating you on the positive changes your contribution is helping to create. If you would like to discuss this further, please feel free to reach out at [insert contact information].

Once again, thank you for your kindness and generosity.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Contact Information]