

# Letter of Collaboration for Print Advertising

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Organization Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]

[Recipient Name]  
[Recipient Position]  
[Recipient Organization]  
[Recipient Organization Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am reaching out to propose a collaboration between [Your Organization] and [Recipient Organization] for our upcoming charity event, [Event Name], scheduled for [Event Date].

As part of our promotional efforts, we would like to feature print advertising that highlights our partnership and promotes the event's mission. We believe that your organization's involvement would not only enhance our marketing strategy but also resonate with community values.

The print advertisements will be distributed through [Specify Locations/Mediums], and we anticipate reaching a large audience. This collaboration will offer excellent exposure for both organizations while supporting a worthy cause.

We would love to discuss this opportunity further and explore how we can effectively work together. Please let us know your availability for a meeting to discuss the details.

Thank you for considering this collaboration. We look forward to your positive response.

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization]