

# Escalation Letter Regarding Contractual Disagreements

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

Dear [Recipient's Name],

I am writing to formally escalate the ongoing contractual disagreements between [Your Company Name] and [Recipient's Company Name]. Despite our previous discussions on [insert dates or instances], we have not yet reached a resolution on the following issues:

1. [Briefly describe the first issue]
2. [Briefly describe the second issue]
3. [Briefly describe any additional issues]

We value our partnership, and it is essential for both parties to resolve these matters amicably. I kindly request a meeting to discuss these issues further. Please let me know your availability within the next [insert timeframe].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]