

Interdepartmental Dispute Escalation Letter

Date: [Insert Date]

To: [Manager's Name]

Department: [Manager's Department]

From: [Your Name]

Department: [Your Department]

Subject: Escalation of Interdepartmental Dispute

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally escalate an ongoing dispute between the [Your Department] and [Other Department], which has not been resolved through previous discussions. The issues revolve around [briefly outline key issues].

Despite our efforts to resolve these matters through direct communication, we have encountered significant challenges that hinder our ability to proceed effectively. These include [list specific challenges, e.g., delays, misunderstandings].

We believe that your intervention will be invaluable in facilitating a constructive dialogue aimed at resolving these issues. We propose a meeting on [suggest a date and time] to discuss this matter in detail and explore potential solutions.

Thank you for your attention to this important issue. I look forward to your response.

Sincerely,

[Your Name]

[Your Job Title]

[Your Contact Information]