

Escalation Letter for HR Conflict Resolution

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[HR Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Request for Escalation of HR Conflict Resolution

Dear [HR Manager's Name],

I hope this message finds you well. I am writing to formally escalate a conflict that I have been experiencing with [mention the person or team involved] regarding [briefly describe the issue].

Despite my efforts to resolve this matter internally through discussions and mediation, I have not seen a satisfactory resolution. The ongoing situation has affected my [work environment/role/etc.], and I believe it is essential to seek additional support from HR to address this issue effectively.

I kindly request a meeting to discuss this matter further and explore potential solutions. I appreciate your attention to this important issue and look forward to your prompt response.

Thank you for your understanding.

Sincerely,

[Your Name]