

Conflict Resolution Escalation Letter

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Escalation of Community Issue

Dear [Recipient's Name],

I am writing to formally escalate the ongoing issue concerning [briefly describe the issue], which has been affecting our community. Despite previous attempts to resolve this matter through [mention previous steps taken], we have not reached a satisfactory resolution.

Details of the Issue:

- Description: [Provide a brief description of the issue]
- Impacted Parties: [List affected individuals or groups]
- Previous Actions Taken: [Summarize any attempts made to resolve the issue]

Given the negative impact this situation is having on our community, I kindly request your immediate attention to this matter. I believe that a collaborative approach will help us identify a solution that benefits everyone involved.

I look forward to your prompt response and the opportunity to discuss this matter further.

Thank you for your attention to this important issue.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Contact Information]