

Confirmation of Participation in Industry Awards

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to confirm your participation in the [Name of Industry Awards] scheduled to take place on [Date] at [Location]. Your involvement in this prestigious event is greatly appreciated.

Please find below the details of your participation:

- **Category:** [Insert Category]
- **Judging Criteria:** [Insert Criteria]
- **Event Details:** [Insert Event Details]

We look forward to your contributions and wish you the best of luck in the awards process. Should you have any questions, please do not hesitate to reach out.

Thank you for your participation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]