

Letter of Acknowledgment

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally acknowledge and address the recent situation where personal boundaries were crossed. It is important for me to express how this has impacted me and to clarify the significance of maintaining personal space and respect in our interactions.

While I value our relationship, it's essential that we both feel comfortable and respected. I believe that open communication is key to preventing misunderstandings in the future.

Thank you for taking the time to reflect on this matter. I appreciate your understanding and look forward to moving forward with mutual respect.

Sincerely,

[Your Name]

[Your Contact Information]