

Letter of Collaboration for Experiential Learning

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Institution]

[Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a collaboration involving experiential learning opportunities between [Your Institution/Organization Name] and [Recipient's Institution/Organization Name]. We believe that a partnership could greatly enrich the learning experiences of our students and foster practical application of their knowledge.

We are particularly interested in [briefly explain the focus of the experiential learning collaboration, e.g., joint projects, internships, community engagement, etc.]. Our aim is to provide students with [mention any specific skills or experiences you hope to deliver through this collaboration].

We are excited about the potential positive impact on both our institutions and the students involved. We would love to discuss this proposal in further detail and explore how we can work together to implement this initiative.

Thank you for considering this opportunity. I look forward to your response and hope to schedule a meeting soon.

Warm regards,

[Your Name]

[Your Title]

[Your Institution/Organization Name]

[Your Email]

[Your Phone Number]