

Cross-Institutional Partnership Offer

Date: [Insert Date]

To: [Recipient Name]

[Recipient Position]

[Institution Name]

[Institution Address]

Dear [Recipient Name],

I am writing to propose a collaborative partnership between [Your Institution Name] and [Recipient Institution Name]. This partnership aims to foster innovation and enhance research opportunities in [specific area of interest].

Our institutions share a commitment to [common goals or values], and I believe that by collaborating, we can achieve [specific benefits or outcomes]. We envision a structure that includes [brief description of proposed partnership activities, e.g., joint research projects, exchange programs, workshops].

We would love the opportunity to discuss this proposal further and explore how we can leverage our respective strengths for mutual benefit. I am available for a meeting at your earliest convenience.

Thank you for considering this partnership opportunity. I look forward to your positive response.

Warm regards,

[Your Name]

[Your Position]

[Your Institution Name]

[Your Contact Information]