

Letter of Collaboration

Date: [Insert Date]

To,

[Charity Name]

[Charity Address]

[City, State, Zip Code]

Dear [Charity Representative's Name],

We are excited to propose a collaborative project between [Your Organization Name] and [Charity Name]. Our organizations share a common goal of [Insert Common Goal], and we believe that by working together, we can make a greater impact in our community.

We would like to discuss a potential project focused on [Insert Project Idea], which aims to [Insert Project Objectives]. We believe that your expertise in [Charity's Focus Area] complements our skills in [Your Organization's Focus Area].

We propose to meet on [Insert Proposed Date and Time] to discuss this collaboration further. Please let us know your availability.

Thank you for considering this opportunity for collaboration. We look forward to the possibility of working together to support our community.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]

[Your Contact Information]