

Media Kit Request for Content Creation Services

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Recipient's Name]

[Recipient's Position]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are excited to reach out to you regarding a potential collaboration in content creation. As [Your Company] continues to grow, we recognize the importance of high-quality content that resonates with our audience and drives engagement.

We would love to receive your media kit that outlines your content creation services, including your creative process, previous work samples, and pricing information. This will help us understand how we can leverage your expertise to enhance our content strategy.

Please send the media kit to [Your Email] at your earliest convenience. We look forward to exploring possibilities for collaboration.

Thank you for your time.

Sincerely,

[Your Name]

[Your Position]

[Your Company]