

Operating Lease Disclosure

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Subject: Operating Lease Disclosure for Financial Statements

Dear [Recipient Name],

In accordance with accounting standards, we are providing the following disclosure regarding our operating leases for the fiscal year ended [insert year].

Lease Agreements

We have entered into operating lease agreements for the following assets:

- Asset 1: [Description] - Lease Term: [Start Date] to [End Date]
- Asset 2: [Description] - Lease Term: [Start Date] to [End Date]
- Asset 3: [Description] - Lease Term: [Start Date] to [End Date]

Lease Payments

The total future minimum lease payments under non-cancelable operating leases are as follows:

Year	Amount
[Year 1]	[Amount]
[Year 2]	[Amount]
[Year 3]	[Amount]

Contingent Rent

We do not have any contingent rent obligations associated with our operating leases.

Other Disclosures

All operating lease agreements are accounted for as per the requirements of [insert applicable accounting standard, e.g., ASC 842 or IFRS 16].

If you require any further information regarding our operating leases, please feel free to contact me at [your contact information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]