

Follow-Up on Debt Restructuring Discussions

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

Dear [Recipient's Name],

I hope this message finds you well. Following our recent discussions regarding the restructuring of our debt, I wanted to take a moment to follow up and reaffirm our commitment to finding a sustainable solution for both parties.

As previously discussed, we believe that a revised payment schedule and adjusted terms could benefit our ongoing partnership and ensure that all financial obligations are met in a timely manner. We appreciate the dialogue we've had thus far and remain eager to advance these discussions.

Please let me know a convenient time for you to continue our conversation or if there are any additional documents or information we can provide to facilitate the process.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]