

Capital Gain Tax Calculation Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Agency Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the calculation of capital gains tax related to the sale of my property located at [Property Address].

Details of the property sale are as follows:

- Sale Date: [Insert Sale Date]
- Purchase Date: [Insert Purchase Date]
- Purchase Price: [Insert Purchase Price]
- Sale Price: [Insert Sale Price]
- Improvements Made: [Detail any improvements and their costs]

Could you please provide insight into the capital gains tax I may be liable for as a result of this sale? Additionally, if there are any deductions or exemptions available that I might qualify for, I would appreciate your guidance.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]