

# Inquiry for Bookkeeping Services

Dear [Bookkeeping Service Provider's Name],

I hope this message finds you well. My name is [Your Name], and I am a real estate professional specializing in [specific area of real estate, e.g., residential, commercial]. I am currently seeking a reliable bookkeeping service to assist with my business's financial management.

As my practice continues to grow, I find that I need professional assistance to maintain accurate financial records, manage transactions, and prepare for tax obligations. I am interested in knowing more about your bookkeeping services, specifically how you cater to the needs of real estate professionals.

Could you please provide more information regarding:

- Your experience with real estate bookkeeping
- The range of services you offer
- Your pricing structure
- Any tools or software you use for bookkeeping
- References from other real estate clients

Thank you for your time and I look forward to your prompt response.

Best regards,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]