

Fund Transfer Authorization Request

Date: [Insert Date]

To: [Bank's Name]

Branch: [Bank's Branch]

Address: [Bank's Address]

Subject: Authorization Request for International Fund Transfer

Dear [Bank Manager's Name],

I, [Your Full Name], holding the account number [Your Account Number] at [Bank's Name], hereby request your authorization for the transfer of funds internationally.

Transfer Details:

- **Amount:** [Amount in currency]
- **Recipient's Name:** [Recipient's Name]
- **Recipient's Bank:** [Recipient's Bank Name]
- **Recipient's Account Number:** [Recipient's Account Number]
- **SWIFT/BIC Code:** [SWIFT/BIC Code]
- **Purpose of Transfer:** [Purpose]

Please find attached any necessary documents required for processing this request.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Full Name]

[Your Address]

[Your Contact Number]

[Your Email Address]