

Sales Tax Exemption Application

Date: [Insert Date]

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

To Whom It May Concern,

I am writing to formally apply for a sales tax exemption on behalf of [Organization Name], an organization dedicated to environmental protection and sustainability. As a nonprofit organization, we aim to [briefly describe the mission and activities of the organization].

According to [mention any relevant legislation or guidelines], we qualify for this exemption due to our status as an environmental protection group. We believe that the sales tax exemption will further enable us to carry out our mission effectively.

Enclosed with this letter are the necessary documents including:

- Proof of non-profit status
- Description of our environmental activities
- Letters of support from community partners

Thank you for considering our application. We appreciate your support in our efforts to promote environmental stewardship.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Phone Number]

[Email Address]