

Supplemental Earnings Documentation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to document my supplemental earnings for the tax year [Insert Year] as required by the IRS. Below are the details of my supplemental income:

Supplemental Earnings Summary

- Source: [Insert Source of Income]
- Amount: \$[Insert Amount]
- Date Earned: [Insert Date]
- Type of Income: [Insert Type, e.g., freelance work, side business]

These earnings are accurately reported, and I have maintained all relevant documentation for tax purposes.

If you need any additional information or documentation, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]