

# Annual Financial KPI Report

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Delivery of Annual Financial KPI Report

Dear [Recipient Name],

I am pleased to deliver the Annual Financial KPI Report for the fiscal year ending [Insert Year]. This report contains a comprehensive overview of our key financial performance indicators, reflecting our achievements and areas for improvement.

Key highlights from the report include:

- Total Revenue: [Insert Amount]
- Net Profit Margin: [Insert Percentage]
- Operating Expenses: [Insert Amount]
- Return on Investment: [Insert Percentage]

Please find the attached document for complete details and analysis.

We appreciate your ongoing support and look forward to discussing the findings in our upcoming meeting.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]