

# Letter for Tax Document Submission

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient's Title]

[Tax Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to submit my amended tax return for the year [Year]. The amended return reflects necessary corrections and updates to my previously filed return.

Enclosed with this letter are the following documents:

- Completed Form 1040-X (Amended U.S. Individual Income Tax Return)
- Supporting documentation for changes made
- Copy of original tax return

Thank you for your attention to this matter. Please let me know if you require any additional information or documentation.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]