Letter Template for Manuscript Data Integrity Assessment

Date: [Insert Date]
To: [Insert Recipient's Name]
[Insert Recipient's Title]
[Insert Recipient's Institution]
[Insert Recipient's Address]
Dear [Insert Recipient's Name],
We are writing to formally request your assistance in the assessment of data integrity for the manuscript titled "[Insert Manuscript Title]" that was submitted on [Insert Submission Date].
This assessment aims to ensure that the data presented within the manuscript adheres to established standards of rigor and reliability. We would appreciate your expertise in reviewing the following:
 Data collection methods Data management practices Statistical analyses Any potential conflicts of interest
Please find attached the manuscript and the relevant datasets for your review. We kindly request that you complete the assessment by [Insert Deadline]. Your insights are invaluable to us, and we greatly appreciate your time and efforts in this matter.
Thank you for your attention to this important aspect of our research. Please feel free to contact us at [Insert Your Email] should you have any questions or require further information.
Sincerely,
[Your Name]
[Your Title]
[Your Institution]
[Your Address]

[Your Contact Information]