

Manuscript Evaluation Progress Update

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to provide you with an update on the progress of the evaluation for the manuscript titled "[Manuscript Title]," which was submitted on [Submission Date].

As of today, the manuscript is currently under review. We have engaged [Number of Reviewers] reviewers who are in the process of providing their feedback. We anticipate receiving their comments by [Expected Review Completion Date].

We appreciate your patience during this evaluation process. Should you have any questions or require further information, please do not hesitate to reach out.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Institution]

[Contact Information]