

Letter of Acknowledgment

[Your Name]

[Your Title]

[Your Institution]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Institution]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally acknowledge the generous research grant contribution provided by [Granting Organization/Individual's Name]. Your support has played a vital role in advancing our project titled "[Project Title]."

Your contribution of [specific amount] will greatly enhance our ability to [briefly explain how the funds will be used]. Thanks to your generosity, we are one step closer to achieving our research goals and making significant contributions to [field of study].

We are deeply grateful for your belief in our work and we pledge to utilize these funds responsibly to yield impactful results.

Thank you once again for your support.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]