

Letter of Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Donor's Name]

[Donor's Title]

[Donor's Organization]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Your Organization's Name], I would like to express our sincere gratitude for your generous support of our research project, [Project Name]. Your financial contribution of [Amount] will significantly enhance our ability to [briefly describe the impact of the funding on the research].

Your commitment to advancement in [field of research] ensures that we can continue our work towards [describe goals or aspirations influenced by the funding]. We appreciate your belief in our mission and your support in making a difference in our community.

We look forward to keeping you updated on our progress and the outcomes of the project. Thank you once again for your generosity and support.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]