

Dear [Editor's Name],

I hope this message finds you well. I am writing to request clarification regarding the impact factor metrics of [Journal Name]. As a researcher, understanding the impact factor is crucial for my decision-making process when submitting my manuscript.

Specifically, I would like to inquire about the following:

- The methodology used to calculate the current impact factor.
- Any recent changes in the criteria or metrics that were applied.
- How the journal plans to maintain or improve its impact factor in the coming years.

Your insights on these matters would be greatly appreciated as they will assist me in evaluating the journal's standing in our research community.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Institution]

[Your Email]

[Your Phone Number]