

Letter of Manuscript Feature Presentation for Conference Sponsorship

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to invite [Company/Organization Name] to be a key sponsor for our upcoming conference, [Conference Name], scheduled to be held on [Date] at [Venue/Location]. This year's theme, [Theme], aims to bring together leading experts and practitioners in [Field/Industry] to share their knowledge and insights.

As a notable leader in [Relevant Industry/Field], your participation will not only enhance the quality of the conference but also provide great visibility for your brand among our esteemed attendees. We would like to feature your company's manuscript presentation as a focal point during the event.

As a sponsor, you will receive:

- Prominent logo placement on all conference materials
- Featured presentation slot for your manuscript
- Networking opportunities with industry leaders
- Complimentary conference passes for your team

We believe that your company aligns perfectly with our vision for this conference, and your participation would significantly contribute to the success of the event.

Please find attached our sponsorship proposal for detailed information. I look forward to discussing this opportunity with you and hope to welcome you as a valuable partner in this endeavor.

Thank you for considering this invitation. We are eager to explore the potential collaboration and make [Conference Name] a remarkable event together.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]