Submission Deadline Reminder

Dear [Contributor's Name],

This is a friendly reminder that the submission deadline for [Project/Article/Conference Name] is approaching on [Deadline Date]. We want to ensure that you have adequate time to finalize your contributions.

Please submit your work via [Submission Platform/Email] by the stated date to ensure your inclusion.

If you have any questions or require assistance, feel free to reach out.

Thank you for your contribution!

Sincerely,
[Your Name]
[Your Position]
[Organization]