Article Withdrawal Request

Date. [Insert Date]
To,
[Editor's Name]
[Journal Name]
[Journal Address]
Dear [Editor's Name],
I am writing to formally request the withdrawal of my article titled "[Article Title]" (Manuscript ID: [Manuscript ID]), which was submitted to [Journal Name] on [Submission Date]. Due to personal reasons, I am unable to continue with the publication process at this time.
I appreciate your understanding and support in this matter. Please confirm the withdrawal of my article at your earliest convenience.
Thank you for your attention to this request.
Sincerely,
[Your Name]
[Your Affiliation]
[Your Email Address]
[Your Phone Number]