

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Editor's Name]

[Journal Name]

[Journal Address]

[City, State, Zip Code]

Dear [Editor's Name],

I hope this message finds you well. I am writing to formally request the withdrawal of my manuscript titled "[Title of the Article]," submitted on [Submission Date], due to unforeseen funding issues that have impacted my ability to continue with this research.

I understand the implications of withdrawing a manuscript and sincerely apologize for any inconvenience this may cause. I have great respect for the journal and the editorial team, and it is with regret that I make this decision.

Thank you for your understanding. I hope to submit my work to your journal in the future once funding is secured.

Sincerely,

[Your Name]

[Your Institutional Affiliation]