

Article Withdrawal Request

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Institution]

[Your Address]

[Your Email]

[Your Phone Number]

To,

[Editor's Name]

[Journal Name]

[Journal Address]

Dear [Editor's Name],

I hope this message finds you well. I am writing to formally request the withdrawal of my article titled "[Article Title]" which was submitted on [Submission Date] due to formatting errors that I have identified.

Upon reviewing the submitted manuscript, I noticed that the formatting did not adhere to the journal's specific guidelines, which compromises the readability and presentation of the research findings. I believe that correcting these errors is crucial for the quality of the publication.

I kindly ask you to facilitate the withdrawal of the article so that I may make the necessary corrections and resubmit it for consideration. I appreciate your understanding and support in this matter.

Thank you for your attention to this request. I look forward to your positive response.

Sincerely,

[Your Name]