

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Editor's Name]

[Journal Name]

[Journal Address]

Subject: Request for Article Withdrawal

Dear [Editor's Name],

I hope this message finds you well. I am writing to formally request the withdrawal of my manuscript titled "[Title of the Article]," submitted on [Submission Date] with the reference number [Manuscript ID].

Due to [brief reason for withdrawal, e.g., unforeseen circumstances, decision to pursue other avenues], I believe it is in the best interest of all parties involved to withdraw this submission.

Thank you for your understanding. I appreciate your support in this matter and look forward to your confirmation of the withdrawal.

Sincerely,

[Your Name]

[Your Institution/Organization]