

Reviewer Communication Evaluation

Date: [Insert Date]

To: [Reviewer's Name]

From: [Your Name]

Subject: Evaluation of Reviewer Communication

Dear [Reviewer's Name],

I hope this message finds you well. This is to formally evaluate your communication during the review process of [Insert Submission Title/ID].

Evaluation Criteria:

- Clarity of Feedback
- Timeliness of Responses
- Constructiveness of Critiques
- Professionalism in Communication
- Engagement with Authors

Evaluation Summary:

Overall, your communication has been [Insert Evaluation Summary: e.g., excellent, satisfactory, needs improvement]. Highlights include:

- [Positive aspect 1]
- [Positive aspect 2]
- [Area for improvement]

Thank you for your contributions and timely communication throughout the review process. We greatly appreciate your efforts and look forward to your continued involvement.

Best regards,

[Your Name]

[Your Position]

[Your Institution]