

Request for Reassignment of Manuscript Review

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Journal Review Board
[Journal Name]
[Journal Address]
[City, State, Zip Code]

Dear Members of the Journal Review Board,

I hope this message finds you well. I am writing to formally request a reassignment of the review process for my manuscript titled "[**Title of Manuscript**]", submitted on [**Submission Date**], under the manuscript ID [**Manuscript ID**].

Due to [**briefly mention reason for reassignment request, e.g., conflict of interest, lack of expertise, etc.**], I believe that another member of the review board may provide a more impartial and knowledgeable evaluation of my work.

I appreciate your consideration of my request and remain committed to complying with the journal's standards and expectations.

Thank you for your understanding.

Sincerely,
[Your Full Name]
[Your Affiliation]