

Permissions Agreement for Journal Content

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Organization]

[Insert Recipient's Address]

Dear [Recipient's Name],

We are writing to request your permission to use the following content in our journal: **[Insert Title of Content]**, authored by **[Insert Author's Name]**, published in **[Insert Journal Name]**, Volume [Insert Volume Number], Issue [Insert Issue Number], [Insert Year].

The intended use of the content includes:

- [Insert intended use 1]
- [Insert intended use 2]
- [Insert intended use 3]

We will provide full credit to the original authors and include a citation as follows: **[Insert Citation Format]**.

If you agree to this request, please sign below and return a copy of this letter by [Insert Return Date].

Thank you for your consideration.

Sincerely,

[Insert Your Name]

[Insert Your Position]

[Insert Your Organization]

[Insert Your Contact Information]

Signature: _____

Date: _____