

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the compensation structure for individuals who review submissions for [specific program or publication]. As a potential reviewer, I am interested in understanding if there are any remuneration or honorarium arrangements in place for this role.

Given my experience in [relevant field/area], I would appreciate any details you could provide regarding compensation, expected time commitment, and any other pertinent information related to the review process.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]