

Honarium Inquiry Letter

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the honorarium for peer reviewers involved in the [specific publication/conference/journal name] process.

As a [your title/role] at [your organization/institution], I am keenly interested in understanding the compensation structure for peer reviewers who generously contribute their time and expertise to enhance the quality of scholarly work.

Could you please provide details regarding the honorarium amount, payment process, and any other relevant information? This will greatly assist us in planning future collaborations and recognizing the efforts of our reviewers appropriately.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Email]

[Your Phone Number]