

Letter of Clarification on Reviewer Disclosure Policy

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to clarify our policy regarding reviewer disclosures in our publishing process. As we strive for transparency and integrity in our editorial practices, it's crucial that all reviewers understand their obligations when accepting a review assignment.

Our policy requires reviewers to disclose any conflicts of interest that may affect their impartiality in evaluating submitted manuscripts. This includes, but is not limited to, financial interests, personal relationships, and professional affiliations that may influence their judgment.

We appreciate reviewers who are proactive in communicating potential conflicts at the outset of the review process. This practice not only protects the integrity of the review but also promotes trust within the academic community.

If you have any questions regarding our reviewer disclosure policy, please feel free to reach out to me directly. Your contribution to our journal is invaluable, and we are committed to ensuring a fair and transparent review process.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]