

# Research Reviewer Qualification Evaluation

Date: [Insert Date]

To: [Recipient's Name]

Position: [Recipient's Position]

Institution: [Recipient's Institution]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to evaluate the qualifications of [Reviewer's Name] as a potential reviewer for research submissions in the field of [Specific Field/Area]. After a thorough assessment of their credentials and expertise, we have compiled the following information:

## Qualifications

- Academic Background: [Details]
- Research Experience: [Details]
- Publications: [Details]
- Previous Reviewing Experience: [Details]

## Strengths

[Briefly outline the reviewer's strengths and contributions to the field.]

## Conclusion

Based on the above evaluation, we believe that [Reviewer's Name] possesses the necessary qualifications to serve as a reviewer. We recommend their addition to our reviewer panel.

Thank you for considering this evaluation.

Sincerely,

[Your Name]

[Your Position]

[Your Institution]

[Your Contact Information]