

Dear [Recipient's Name],

I hope this message finds you well. We would like to provide you with an update regarding the reviewer selection process for the [Project/Submission Name]. We appreciate your patience and understanding as we work to ensure a thorough and fair selection.

As of today, we have received a number of applications and are currently in the process of reviewing each candidate's qualifications. Our goal is to finalize the selection by [Specific Date]. We are committed to choosing reviewers who are best suited to provide valuable insights and feedback.

We will continue to keep you updated on our progress and will notify you once the selection process is complete. Thank you for your continued support and interest in [Project/Submission Name].

Best regards,

[Your Name]
[Your Position]
[Your Organization]
[Contact Information]