

Reviewer Onboarding Instructions

Dear [Reviewer Name],

Welcome to our team of reviewers! We are excited to have you on board and look forward to your contributions.

Onboarding Steps:

1. **Review the Guidelines:** Please read through our [reviewer guidelines](#) to understand our expectations.
2. **Create an Account:** If you haven't done so already, please create an account on our platform [here](#).
3. **Complete Training:** Attend the upcoming training session on [date and time]. You can register [here](#).
4. **Start Reviewing:** Once you have completed the training, you will be assigned your first manuscript, which you can view in your dashboard.

If you have any questions, feel free to reach out to us at [contact email].

Thank you for joining us, and happy reviewing!

Best regards,
[Your Name]
[Your Position]
[Your Organization]