

# Research Ethics Compliance Documentation

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

Organization: [Recipient's Organization]

Address: [Recipient's Address]

Dear [Recipient's Name],

I am writing to confirm that our research project titled "[Project Title]" has received the necessary approvals to comply with ethical guidelines set forth by [Institution/Organization Name].

The project is designed to adhere to the principles of respect for persons, beneficence, and justice. All participants will provide informed consent, and measures will be in place to ensure confidentiality and minimize any potential risks.

Attached to this letter, you will find the following documentation:

- Approval from the Institutional Review Board (IRB)
- Informed consent forms
- Risk assessment report

We appreciate your support in this effort to uphold the highest ethical standards in our research activities. If you have any questions or require further information, please do not hesitate to contact me at [Your Email] or [Your Phone Number].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Department]

[Your Institution/Organization]