

[Your Name]

[Your Position]

[Your Institution]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Editor's Name]

[Journal Name]

[Journal Address]

[City, State, Zip Code]

Dear [Editor's Name],

I hope this message finds you well. I am writing to formally request a revision of our manuscript titled "[Manuscript Title]," submitted on [Submission Date], under manuscript ID [Manuscript ID].

After careful consideration of the reviewers' comments, we believe that their feedback has highlighted several areas for improvement, and we are committed to addressing each point thoroughly. We are confident that these revisions will significantly enhance the quality of our work.

We would appreciate your guidance on the following aspects:

- Additional data or analysis requested by the reviewers.
- Clarifications needed regarding our methodology.
- Suggestions made for further reading or citation.

Please let us know if there are specific guidelines or timelines that we should adhere to during this revision process.

Thank you for your consideration. We look forward to your reply and to the opportunity to improve our manuscript.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Contact Information]