

[Your Name]

[Your Title]

[Your Institution]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Journal Name]

[Journal Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to offer my strong recommendation for [Candidate's Name] for the role of editorial board member for [Journal Name]. Having worked closely with [him/her/them] for [duration] at [your institution or organization], I have been consistently impressed by [his/her/their] dedication to advancing knowledge and fostering academic excellence.

[Candidate's Name] exhibits exemplary editorial skills, demonstrated by [his/her/their] work on [specific projects or publications]. [He/She/They] possesses a keen eye for detail and an exceptional ability to guide manuscripts through the review process effectively.

In addition to [his/her/their] technical expertise, [Candidate's Name] is an outstanding collaborator who supports authors with constructive feedback while promoting innovative research. [He/She/They] understands the importance of maintaining the journal's integrity and mission, aligning well with [Journal Name]'s goals.

I am confident that [Candidate's Name] will make a significant contribution to your editorial board and continue to enhance the quality of the journal. Please do not hesitate to contact me at [your phone number or email] if you require any further information.

Thank you for considering this recommendation.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]