

# Publication Ethics Responsibilities for Co-Authors

Date: [Insert Date]

To: [Co-Author's Name]

From: [Your Name]

Subject: Publication Ethics Responsibilities

Dear [Co-Author's Name],

As we prepare for the submission of our manuscript titled "*[Insert Title]*" to [Journal Name], I would like to outline our shared responsibilities regarding publication ethics. Our commitment to ethical standards is crucial for the integrity of our research and the publication process.

## Co-Author Responsibilities:

- All authors must have made significant contributions to the conception, design, execution, or interpretation of the research.
- All authors should approve the final version of the manuscript and agree to submit it for publication.
- Authors must ensure that the manuscript does not contain any plagiarism or copyright violations.
- Any conflicts of interest must be disclosed prior to submission.
- We must acknowledge all funding sources and individuals who contributed to the research.

Please confirm your understanding and agreement to these responsibilities by replying to this email by [Insert Deadline]. This will ensure that we maintain transparency and shared accountability throughout the publication process.

Thank you for your collaboration and dedication to these important ethical standards.

Sincerely,

[Your Name]

[Your Affiliation]

[Your Contact Information]